

# **Mississinewa Community Schools Administrative Fringe Benefit Schedule Non-Central Office Administrators**

## **1. INSURANCE**

Any Mississinewa Administrator hired before January 1, 2019 may select a health related benefit package of:

- a. **“Single plan”** compensated by the School Board at a rate of 99% of the total per plan annual premium cost.
- b. **“Family plan”** compensated by the School Board at a rate of 98% of the total per plan annual premium cost.

The School Board percentage may be reduced at one additional percentage point annually until it reaches a percentage the School Board deems affordable and fair to experienced and competent administrators. The percentage may only be reduced at the administrator’s contract negotiation period. (Normally on an annual basis.)

All NEW administrators hired after December 31, 2018 may select a health related benefit package of:

- a. **“Single plan”** compensated by the School Board at a rate of 99% of the total insurance related cost per plan not to exceed \$28,000.00 annual premium CAP per individual. The School Board may review the premium CAP on an annual basis.
- b. **“Family plan”** compensated by the School Board at a rate of 98% of the total insurance related cost per plan not to exceed \$28,000.00 annual premium CAP per individual. The School Board may review the premium CAP on an annual basis.

The School Board percentage may be reduced at one additional percentage point annually until it reaches a percentage the School Board deems affordable and fair to experienced and competent administrators. The percentage may only be reduced at the administrator’s contract negotiation period. (Normally on an annual basis.)

Insurance programs include health, dental, vision, dependent life, and long term disability. Life insurance will be provided at \$50,000 AD & D.

## **2. SICK LEAVE**

Administrators will receive four (4) personal and eleven (11) paid sick leave days annually. These days are credited to the administrators each July 1, and they are for the period from July 1 through June 30. Unused sick leave may accumulate to a total of 160 days. Unused sick leave will not be paid after retirement or after termination of employment.

## **3. SABBATICAL LEAVE**

See attachment. This is not applicable to administrative personnel without educational administrative certification.

#### **4. VACATION LEAVE**

Vacation days for will be as indicated on each positions salary schedule page. Building level administrators will be in their respective buildings when teachers and/or students are present. Additionally, building level administrators will be present during contracted days outside the regular school year. Exceptions may be granted by the Superintendent. Building administrators will not be responsible to be in their respective buildings during the regular school year when both students and teachers are not present. Vacation days are not accumulative.

#### **5. SEVERANCE**

Severance benefits for persons leaving from an administrative post will be as per the severance schedule in the current teacher master contract or 1.75% of the administrative base pay at the time of severance for each year served as an administrator in the Mississinewa Community School Corporation, whichever is greater.

#### **6. MILEAGE REIMBURSEMENT**

Mileage reimbursement is allowed in an amount equal to that allowed by the I.R.S.

#### **7. MULTI-YEAR CONTRACT**

Multi-year contracts may be granted; however, not to a specific administrative assignment or to a specific location. Contract extensions will be considered each spring.

#### **8. SEVERANCE INCENTIVE**

Severance incentive shall be granted in accordance with the terms of the current teacher master contract if the applicant has less than ten (10) years administrative experience. An employee with a minimum of ten (10) years experience in an administrative capacity at Mississinewa is eligible to receive severance incentive benefits per the severance incentive schedule in the current teacher master contract utilizing the administrative base salary regardless of the position held at the time severance is elected.

The Board will permit an administrator that severs employment after reaching the age of fifty-five (55) to continue participation in the Corporation's group health, life, dental, and vision plans until such administrator is eligible for Medicare. The entire cost of any coverage chosen is the responsibility of the severing administrator. (See exception noted in following paragraph.)

The Board of Trustees of the Mississinewa Community School Corporation executed a buy-out of retiree health insurance benefits on August 16, 2004. The buy-out included all administrators employed by the Mississinewa Community School Corporation on August 10, 2004, with the exception of Mr. Michael Powell, Mr. Donald Curry, Mr. Terry Talbott, and Mr. Rick Atkinson. (See Appendix D of the teacher master contract for buy-out details.) Those four individuals will be permitted to continue participation in the Corporation's group health, life, dental, and vision plans upon severing employment until they are eligible for Medicare with the Board paying all the costs of the coverage chosen, except \$1.00 per year, even if the individual moves from an administrative position to a teaching position. The Board will cease such contribution when the former administrator accepts alternative employment in a position in which he is eligible for insurance benefits. The former administrator must be available to perform professional consultation services for a minimum of ten (10) days during the term of severance incentive benefits. Specific days for consultation are to be mutually agreed to by the former administrator and the superintendent.

## **9. STATE RETIREMENT CONTRIBUTIONS**

The Board will pay at its expense the employee's 3% contribution to the Indiana State Teachers Retirement Fund or the Public Employees Retirement Fund, whichever is applicable.

## **10. ANNUITY**

The Board will match an annuity contribution by an administrator according to the following schedule:

|  |            |
|--|------------|
| 6 <sup>th</sup> through 10 <sup>th</sup> years | \$ 500.00  |
| 11 <sup>th</sup> year and longer               | \$1,000.00 |

## **11. OTHER BENEFITS**

All benefits apply as written in the current teacher master contract to non-central office administrators, except as specifically addressed in this document.

## **12. SALARY INDEX**

Administrative salary schedules are contained in this document. Salary adjustments occur annually as the base salary changes.

## **13. TERM**

The administrative salary index and fringe benefit schedule may, by expressed mutual consent of the administration and the Board, be opened for discussion at any time.

**14. DOCUMENT EXECUTION**

This document is made and entered into at Gas City, Indiana on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, by and between the Board of School Trustees and the administration of the Mississinewa Community School Corporation.

**This document is so attested by the parties whose signatures appear below:**

\_\_\_\_\_  
**President, Board of School Trustees**

\_\_\_\_\_  
**Superintendent**

\_\_\_\_\_  
**Vice President, Board of School Trustees**

\_\_\_\_\_  
**Member**

\_\_\_\_\_  
**Secretary, Board of School Trustees**

\_\_\_\_\_  
**Member**

\_\_\_\_\_  
**Member**

\_\_\_\_\_  
**Member**