

Licensed Teacher/Substitute Teacher Application
Mississinewa Community School Corporation
 Administration Office • 424 East South A Street • Gas City, IN 46933
Serving Gas City-Jonesboro-Mill Township

It is the policy of Mississinewa School Corporation not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability, in its programs, activities, or employment policies as required by the Indiana Civil Rights Law (I.C. 22-9-1), Title VI and VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), Section 504 (Rehabilitation Act of 1973), and the Americans with Disabilities Act (42 USCS Â§12101,et. seq.).

Inquiries regarding compliance by Mississinewa School Corporation with Title IX, Section 504, and other civil rights laws may be directed to:

Superintendent (Mrs. Lezlie Winter)
 Mississinewa Community School Corporation
 424 East South A Street
 Gas City, IN 46933

Telephone (765) 674-8528

Adopted April 17, 2007

Position Desired:

Licensed Teacher Position:

Substitute Teacher Position:

Name:

Last First Middle Maiden

Social Security # _____ Professional License # _____ IN Retirement # _____
if applicable

Cell Phone # _____ Personal Email _____

Present Address: _____
Street _____ until date
City ST ZIP

Permanent Address: _____
Street
City ST ZIP

List in order of preference the grades, subjects and/or positions for which you are applying:

1. _____ 2. _____ 3. _____

CERTIFICATION/LICENSING

List all areas in which you hold valid Indiana and/or out-of-state teaching licenses/certificates.

AREA of CERTIFICATION/LICENSE	STATE	GRADES (K-12)	EXPIRE DATE

Date Available for Employment: _____ If you are not employed full time, are you interested in being placed on our Substitute List? _____ Long-term? _____ Short-term? _____

EDUCATIONAL BACKGROUND

	School/Institution & Location	Major/Minor	Diploma, Degree or Credits Earned
High School			
College/University			
College/University			
Graduate Study			
Graduate Study			

EXPERIENCE (most recent first)

Dates		Name of Employer & Address	Your Title/Position
From			
To			
Phone:			
Work Performed:		Reason for Leaving:	
Name/Title of Supervisor:		Salary at Departure:	

Dates		Name of Employer & Address	Your Title/Position
From			
To			
Phone:			
Work Performed:		Reason for Leaving:	
Name/Title of Supervisor:		Salary at Departure:	

Dates		Name of Employer & Address	Your Title/Position
From			
To			
Phone:			
Work Performed:		Reason for Leaving:	
Name/Title of Supervisor:		Salary at Departure:	

Please list activities that you are qualified to supervise or coach:

In addition to the references listed on the following page, please feel free to attach/include copies of any letters of reference or evaluations from supervising teachers, etc.

REFERENCES

References should include superintendents, principals or professors who have first-hand knowledge of your professional competence and your personal qualifications. Experienced teachers should include the superintendent and principal of the two most recent schools in which employed. If any person(s) listed should not be contacted for reference at the present time, please indicate in the “notes” section the date that contact may be made.

Name/Position	Address:	Contact Number:

Complete the below questions if applying for a position as a licensed teacher or administrator.

Describe the role of the Teacher/Administrator in the learning process.

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What do you see as your primary responsibilities as a Teacher/Administrator to the school community?

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How do you as a Teacher/Administrator determine success in the classroom as it relates to student achievement?

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Please complete this statement. "Students are _____"

Please state reason(s) for seeking employment with Mississinewa Community Schools.

What do you consider your strongest assets as a Teacher/Administrator?

Are you interested in coaching or sponsoring extra-curricular activities? If so, please list special abilities.

The State of Indiana has mandated as of July 1, 2009 that all new employees of Mississinewa Community Schools are required to have on file an Extended Criminal History Report. Go to www.olemiss.k12.in.us and select "Departments/Human Resources" from the top menu and then select the link for "Criminal History Report Application" or click [here](#) to access. Results will be provided directly to Mississinewa Community Schools.

Applicant Signature _____ Date _____