

**Welcome to the Mississinewa Community School Corporation
Board of Education Meeting
Registration to Address the Board**

Meetings of Mississinewa Community School Corporation Board of Education are held in public for the purpose of conducting the school corporation's business. The meeting is not to be considered a public community meeting. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school corporation matters. The Board will allow expressions of public comment on actionable Board agenda items following the guidelines established by the Board as it aligns with Indiana law. A person who desires to speak to the board must sign in at least five (5) minutes before the start of the meeting. Required registration information shall include the name, address, and the organization represented (if applicable) by the person making the comments, and the agenda items upon which the person wishes to comment.

The meeting will progress in the following manner.

- Call to Order
- Prayer and Pledge
- Actionable Items (Public comment allowed before consideration of item)
- Minutes
- Policy Items
- Conference Requests
- Personnel Items
- Financial Items & Claims
- Miscellaneous Items
- Reports and Information
- Adjournment

The following rules shall guide the presiding officer:

- Public participation shall be permitted only as indicated on the agenda or at the presiding officer's discretion.
- Participants must be recognized by the presiding officer and must preface their comments by announcing their name, address, and the organization represented (if applicable).
- Each statement made by a participant shall be limited to three (3) minutes duration or as determined by the presiding officer.
- No participant may speak more than once on the same topic.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- Discussion of agenda items shall be limited to the Board of Education and the Superintendent
- No person may speak or discuss at any meeting of the Board of Education any charges or complaints against employees of the school district without first presenting such charges or complaints to the Board of Education through the Superintendent, in writing, signed and verified by the person or group making such a charge or complaint.
- The presiding officer may terminate any person's privilege of address for persistent violations of rules or conduct and declare that person out of order for the above violations of rules.

The presiding officer may:

- Interrupt, warn, or terminate a person's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting to warrant such action.

Please complete the attached form and return to the Superintendent (or his/her designee) of Mississinewa Community Schools.

Registration to Address the Board

All meetings will allow for public comment and be conducted in accordance with school policy and in compliance with Indiana State statute.

Name: _____

Organization (if applicable): _____

Address: _____

Please check all that apply:

Minutes

Policy Item

Conference Request

Personnel Item

Financial Item or Claims

Miscellaneous Item

Upon completion, please return to the Superintendent (or his/her designee) of Mississinewa Community Schools to register for the next School Board Meeting.