

MISSISSINEWA COMMUNITY SCHOOLS

ADMINISTRATION OFFICE

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OFFICE OF
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March 26, 2020

I am calling today to let you know that the directions and expectations for the eLearning Days beginning April 14 through April 30 will be emailed out soon and are posted on our website.

In addition, I am calling today to announce the distribution plan for elementary students in grades K-5. I will be emailing you the details of this plan, and it is posted on our website. Students in grades K-5 will have the device distributed at the school building they attend, beginning on Wednesday, April 8 and Thursday, April 9. So, if your student attends Westview Elementary, you will pick up at Westview. If your student attends Northview, you will pick up at Northview. If you cannot pick up the device according to the schedule, then please call into the building office to make other arrangements to pick up the device.

The parent or guardian of each elementary student must sign for the device before it will be given to the parent (guardian). We encourage every elementary parent of students in grade K-5 to digitally sign for the device ahead of time. If you cannot sign digitally for the device, then you can sign for the device at the distribution time. By digitally signing ahead of time for the pick up of your student's device, it will make the distribution go much faster and smoother.

You will be provided a device with a charger in a bag at pick up. Please do not get out of your vehicle at distribution. Someone will come to your vehicle to assist you. Again, directions for the distribution of the elementary devices and the digital signature form is provided on the front page of the corporation website and the plans will be emailed to you.

Another announcement will be made by phone on April 7 to provide you with the details of the distribution of the devices on April 8 and 9 (same as being emailed to you and is on the website).

If you have questions about this message or about the details of this plan for distribution of student digital devices, then please contact your building office. The offices are currently closed because of the Governor's executive orders; however, the building offices will reopen on April 7. You could also contact the technology office at 677-4431.

We appreciate your cooperation on this matter and enjoy the rest of your day!

THANK YOU



Tab McKenzie
Superintendent