

Explanatory Documentation of Excessive Education Fund Transfers:

- 1) Mississinewa Community Schools failed to meet the Education Fund Transfer target percentage of 15.0% in calendar year 2020 because the school Business Manager used the incorrect Education Fund revenue in the calculation. Rather than exclude fund to fund transfer revenue, the school Business Manager did in fact include it which allowed for too much revenue in the 15.0% calculation. The amount of receipt exceptions used in the calculation was \$ 59,259.51, which allowed for a 15.04% Education Fund transfer to the Operations Fund. The amount over-transferred is \$7,692.94.

As the corporation's 12/31/20 cash balance in the Operations Fund was \$730,206.67, the excessive transfer was not needed, was unintentional and was a mistake in calculation by the school's Business Manager.

- 2) In the future, the school Business Manager will calculate the 15.0% by using total Education Fund revenue, excluding fund to fund transfers.